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| **2 ENVIRONMENTAL ANALYSIS** |

***WHAT’S YOUR REALITY? – WHAT DO YOU NEED TO DELIVER AND WHAT’S THE INTERNAL SITUATION?***

Consider the project in terms of the reality of the demands of the external environment and the internal situation (environment).

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| **EXTERNAL***Examine the external context of the project:** What are the external drivers of the project?
* What are the expectations of the stakeholders? What is the current level of stakeholder satisfaction?
* What external factors outside the project will have an impact on the project?

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| **INTERNAL**Examine the context of the project in terms of:* Internally, what are the drivers and barriers to the project?
* What current workflow processes and systems will have an impact on the successful outcome of the project?
* What are the knowledge, skills, capacity and motivation of the staff involved in the project to achieve the outcome?
* What resources are available to achieve the project objectives?
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