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| **P3 - PEOPLE, PERFORMANCE AND PROCESS** |

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| **Project Title** |  |
| **Project Lead and Team Members** |  |
| **Reporting structure** |  |
| **Project Start Date** |  |
| **Project End Date** |  |

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| **1 ORGANISATIONAL ANALYSIS** |

***WHAT IS YOUR OBJECTIVE?***

Clearly define what you hope to achieve and its alignment with the University’s Strategy

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| **VISION**  Briefly outline the overall aim of the project |  |
| **MISSION**  Identify how aim this fits in with the strategic aims of the University and your College / Department? |  |
| **VALUES**  What are the underpinning values of the project? |  |
| **EQUALITY IMPACT**  Outline any equality and accessibility issues that will need to be addressed. |  |
| **WELSH LANGUAGE**  (Welsh Universities Only)  Please note any Welsh language issues that need to be addressed. |  |
| **SUSTAINABILITY**  Please note how this project will support the sustainability agenda in the University. |  |
| **RISK ASSESSMENT**  Identify any potential risks that may inhibit the delivery of the project and that need to be considered during the project. |  |
| **OBJECTIVES AND BENEFITS**   * What are the key objectives of the project? * What will be the benefits for the University / Department / College / Team if the project achieves its objectives? |  |