

5 ACTION PLAN

By now you will be clear about the: vision of the project and the key objectives, what is the gap between where you are now and where you need to be and the various causes of that gap. The next step is to prioritise those objectives and draw up an action plan and perhaps a business plan.

To do this you will need to consider the objectives and the interventions you should use to effectively achieve the projects objectives.

INTERVENTIONS	
PEOPLE	<ul style="list-style-type: none">• Training and development interventions• Work design• Communication and organisational learning• Performance expectations and feedback• Setting and communicating performance expectations• Ergonomics• Staffing levels• Competency definition• Team development• Stakeholder communication
PROCESS	<ul style="list-style-type: none">• Adapting internal systems e.g. Finance, IT etc.• Developing new ways of working through internal processes

